

Dear Teacher:

***“It’s Fire Prevention Week – October 9-15-, 2005, “Use Candles with Care! “When You Go Out , Blow Out!”*** The hands-on educational program provided by the Clark County Fire Department, the additional classroom lessons, and the student homework assignment, is the complete life saving package for this year’s National Fire Prevention Week.

The use of the life saving package has three goals in mind for this year’s Fire Prevention Week:

- To remind families to use candles safely.
- To teach the children that they should test their smoke alarms at least once a month and replace batteries at least once a year.
- To encourage families to develop and practice home fire escape plans.

The Clark County Fire Department and the National Fire Protection Association are inviting you, the classroom teacher, to join us in getting these important messages to the families in your community as well as raising awareness about fire prevention and protection. Your school was selected to receive the Fire Prevention Week program because our records indicate that your students are living in the area that is experiencing a high number of home fires and candles fires.

The Clark County Fire Department is providing every teacher with a copy of the 2005 Fire Prevention Week parent/guardian letter, the homework assignment, and the diagram sheet to draw the “Home Escape Plan.” Also, an additional Parent Letter with a Candle Safety Checklist is included to hand out during the holidays (November or December) as an additional safety reminder. Every student will receive a copy of all the Fire Prevention Week items in the student packages. The students will receive the packages after the Fire Department has been to the school and presented the program.

You, the educator, as the most vital link in this program, can ensure success. The Clark County Fire Department needs you to assist us with these very important messages by providing the additional support, including teaching the classroom lesson plans before and after the program and encouraging the return of the homework assignment.

The National Fire Protection Association has provided web site information under “Fire Prevention Week” that will assist you with additional ideas and fire safety tips. The campaign’s lesson plans, activity work sheets and other fun and important information can be obtained through the National Fire Protection Association’s web sites at [www.nfpa.org](http://www.nfpa.org), [www.firepreventionweek.org](http://www.firepreventionweek.org), and [www.sparkv.org](http://www.sparkv.org).

Students should be encouraged to work on the assignment with help from a parent or guardian in their home. The enclosed fire safety homework must be filled out completely and signed by the parent or guardian. Each teacher will need to fill out the reverse side of this letter, listing all students who completed the lesson.

When the list of names on the reverse side of the letter is completed, return it, together with the students’ homework, to the Fire Department through CCSD school mail or U.S. Mail. Address the envelope to *School-Community Partnership Office, 4350 E. Sunset Road #205, Henderson, Nevada 89014, Attention: Candy Schneider. **Please keep a photocopy of your list so that you can fill out the students’ names on the certificates of participation when they are sent to you.***

Thank you for your participation in this safety program. Your efforts will assure the continuation of the program in the future and assist the Clark County Fire Department in measuring the effectiveness of our program. If you require any further assistance or have any questions, please contact me at 455-7316.

Sincerely Yours,

La Mar Lucas  
Public Education Officer